

Person Specification Preschool Leader

	Essential criteria	Desirable criteria
Education and Training	<p>QCF Level 3 or above in Children’s Care Learning and Development (or equivalent)</p> <p>QCF Level 5 in Children’s Care Learning and Development (or equivalent) to be obtained in Year 1 of role (if not already obtained)</p>	<ul style="list-style-type: none"> • A BA in Early Years Childhood Studies or equivalent. • Current Paediatric First Aid certificate. • Current Basic Food Hygiene Certificate • Current Child Protection Training. (within 2 years) • Any other additional and relevant qualifications associated with the Early Years • Early Years Inclusion Team Capacity Building Training
Experience	<p>One year’s previous experience leading and supervising a team.</p> <p>Two years previous experience working in an early years/school setting.</p>	<ul style="list-style-type: none"> • Two years previous experience leading and supervising members of staff gained in an early years setting. • Experience of working with young children with SEN needs e.g. Behaviour, social and emotional needs & Communication and Interaction • Experience of ETI Inspection
Knowledge	<p>Good knowledge and understanding of the NI Pre-school Curricular Guidelines</p> <p>Knowledge of child development including age appropriate areas of learning.</p> <p>Good understanding and knowledge of the process of self-evaluation and reflective practice</p>	<p>Knowledge of Early Years Accreditation</p> <p>Knowledge of all processes and documentation required for ETI in regards to Inspection</p>

	<p>Good understanding of the importance of parental involvement in early years.</p> <p>Good knowledge and understanding of safe guarding and child protection procedures</p> <p>Good understanding of DHSSPS Minimum standards Good knowledge and understanding of the NI Pre-school Curricular Guidelines</p> <p>Knowledge of child development including age appropriate areas of learning.</p> <p>Good understanding of the importance of parental involvement in early years.</p> <p>An understanding of developing and implementing policies and procedures</p> <p>Good knowledge and understanding of safe guarding and child protection procedures</p> <p>Good understanding of DHSSPS Minimum standards</p>	
<p>Skills and Abilities</p>	<p>Demonstrate skills in leading and managing a team.</p> <p>Demonstrate experience in planning and prioritising work.</p> <p>To be able to engage and support young learners</p> <p>The ability to record and pass on information accurately</p> <p>Good organisational skills and use these as part of the team</p>	<p>The ability to use ICT to support learning</p>

	<p>To be a role model and provide positive behaviour management strategies to aid the development of good social skills in young children</p> <p>The ability to lift children and equipment when required</p> <p>The ability to develop and implement policies and procedures</p> <p>The ability to create and maintain a safe and purposeful learning environment for 3 - 4 year old children.</p> <p>The ability and articulacy to interact effectively with young children</p>	
<p>Personal Qualities & Attributes</p>	<p>Ability to relate effectively with all groups; parents, carers, children and staff.</p> <p>Demonstrate a good level of written, spoken and numerical skills</p> <p>Honest, trustworthy & reliable</p> <p>Enthusiastic with a genuine desire to work with children</p> <p>To always maintain complete confidentiality</p> <p>Commitment to Ongoing Professional Development</p> <p>A friendly, caring, helpful and patient disposition</p> <p>An ability to ensure adherence to health and safety legislation and best practice.</p>	<p>Willing to participate in school activities outside the hours for which you are paid e.g. training, meetings, open evenings etc.</p> <p>Sense of fun and good humour</p>